
Minutes of the Two-by-Two Committee of the Ripon City Council

MONDAY, March 6, 2023 – 3:00 PM

Two-by-Two Meeting between the City of Ripon and the Ripon Consolidated Fire Protection District

1. **ROLL CALL:** City Council Member Daniel de Graaf, Vice Mayor Leo Zuber, Ripon Consolidated Fire Protection District Board Chair Sheri Coburn, Ripon Consolidated Fire Protection District Board Member Bryce Perkins, City Administrator Kevin Werner, Ripon Fire Chief Dennis Bitters.

OTHERS PRESENT: Deputy City Clerk Jane Kilgore.

2. **PUBLIC DISCUSSION:** No one from the public wished to speak at this time.

3. **TOPIC OF DISCUSSION**

A. Review the staffing analysis prepared by the Ripon Consolidated Fire District and the public outreach plan.

City Administrator Werner reviewed the power point presentation summarizing the Ripon Consolidated Fire District (RCFD) Staffing analysis along with operational data provided by the RCFD. He said the summary proved that RCFD had been financially responsible with a per capita cost that is lower than other agencies surveyed. RCFD has also chosen a defined contribution retirement plan or Non-PERS plan which has resulted in zero unfunded liability.

Werner presented a graph showing a 6% per year rise in call volume from 2005 – 2016. He said from 2017-2022 call volume remain unchanged but on average, there was a 21% per year increase in concurrent or multiple calls that come in at once. The rise in concurrent calls have resulted in longer response times to critical incidents. Werner said revenue constraints do not allow RCFD to mitigate longer response times from concurrent calls.

Werner presented a summary of staffing options to mitigate the longer response times.

Werner reviewed the proposed approach to public outreach, which includes an Educational Campaign.

The Committee members provided feedback regarding the staffing summary and public outreach approach, which are summarized below:

- Explain key terms, specifically ALS (Advanced Life Support) and why it is important the RCFD continues to provide this level of emergency care.

- The increase in concurrent calls over the last 5 years are a result of the length of time it takes for a hospital emergency room to take over care for a patient being transported by ambulance. It is an important point for the community to understand this is not a RCFD created problem; rather the district is trying to develop solutions.
- Only present the RCFD preferred staffing proposal as part of the educational campaign.

4. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:13 PM.

A handwritten signature in blue ink, appearing to read "Kevin Werner", is written above a horizontal line.

Kevin Werner, City Administrator